


# Lecterns

## Disassembly Instructions

Spec's Lecterns are made of particle board with wood veneer or laminate, and steel or aluminum components. The Lecterns are also made fully mobile with casters.

Tools: Phillips head or Robertson screwdriver, box cutter knife, hammer or rubber mallet, pliers and 1/4" Hex key.

Recyclable Material (lbs) 	
steel components	95.00
particle board	109.00
Total Weight 204.00	

\*values based on a standard hospitality carts as shown.



Skill Set: Good manual dexterity.  
Estimated Time: 17min

### Boardgames

#### Steps:

##### 1. Cord Plug - 1min

Locate the power management plug on the Lectern work surface. Remove cap insert and inner plug.

##### 2. Plate Brackets - 4min

Inside the Lectern cavity, identify the plate brackets spanning the inner corners. With the required screwdriver, remove the four outer fasteners. With the required 1/4" Hex key, remove the center fasteners. Detach bracket from Lectern. Repeat procedure to the remaining bracket.

##### 3. Casters - 5min

Orientate the Lectern so that the front faces up. Pull the casters outward by hand to detach from pin fitting. With the required screwdriver, unfasten screws on the bottom caster (Lectern opening side).

##### 4. Aluminum Corner Component - 2min

With the Lectern still on it's back, slide the aluminum corner toward the base to remove from Lectern. With the corner component separated, tilt the aluminum corner piece vertically to remove the small fastening plate. Repeat this process to the remaining corner.

##### 5. Lectern Frame - 5min

With a rubber mallet or hammer, hit the side frames from the inside near the connection to the base and work surface to dismantle. Follow the same procedure to all other frame components.

### Family:



Boardgames



Conductor